



# LAMBOURNE PARISH COUNCIL

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*Serving the Communities of Abridge & Lambourne End*

## LAMBOURNE PARISH COUNCIL

### MINUTES

17<sup>th</sup> January 2018

An Ordinary Meeting of the members of Lambourne Parish Council was held  
On Wednesday 17<sup>th</sup> January 2018 in the Abridge Village Hall..

Those present were: Cllr J Filby (Chairman), Cllr L Shreeve, Cllr P Martin, Cllr D. Hardy (Vice-Chairman), Cllr M Drew, Cllr A Hanch, Cllr P Price, Cllr A Bar

Also In attendance: Tony Carter (Clerk)

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Meeting opened at 7.52pm

#### **17.162 Apologies for Absence**

There were apologies from, Cllr J Filby (arrived late) and Cllr M Laws

#### **17.163 Declaration of Interest**

NONE

#### **17.164 Public Consultation**

NONE

#### **17.165 Minutes of the last meeting**

The minutes of the meeting on 13<sup>th</sup> December 2017 were AGREED by Members and signed.  
Proposed by Cllr A Hanch and seconded by Cllr M Drew.

Cllr L Shreeve and Cllr P Price pointed out that along with being late, the 418 Bus had sometimes not run services meaning that the members of the public had had to walk home from Theydon Bois and Epping.

#### **17.166 Actions from Last Meeting/Matters Arising & Clerks Report**

The Clerks Report / Action List was NOTED.

#### **17.167 Planning**

<b>EPF/3268/17 - Dews Hall Farm New Road Lambourne Romford RM4 1AJ</b>	The Council has <b>NO OBJECTION</b> to the application but asks:
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<p><b>Proposal:</b> Temporary permission to store 4 mobile homes within the residential curtilage during construction works.</p> <p>8.13pm Cllr B Rolfe entered the meeting.</p> <p>8.16pm Cllr J Filby entered the meeting.</p>	<p>That the mobile homes will be removed if planning applications for the property are refused.</p> <p>That the mobile homes are removed at the end of the two year period from the date of this application.</p>
<p><b>EPF/3470/17 - Woodland Camp Manor Road Lambourne Romford Essex RM4 1NB</b></p> <p><b>Proposal:</b> Minor material amendment to 'Condition 10' on planning permission EPF/1912/16 (Upgrade and renewal of the recreational facilities on the site to provide short stay all weather accommodation in order to ensure the site's continued use for recreational purposes.</p> <p>The proposal includes a) the demolition and replacement of the existing central pavilion building. b) The refurbishment of 3 existing cabins, caretaker's lodging, and removal of mobile homes/pitches, and the provision of replacement with 42 new purpose designed cabins including a new caretaker's lodging. c) The removal of a number of outbuildings and their replacement with 2 purpose-designed storage sheds. d) The construction of a new service and refuse compound. e) General landscaping works, and f). The upgrading of the existing entrance drive to improve safety and security including new signage).</p>	<p>The <b>Council</b> feel that they are unable to make comments on this application without a site meeting and further information. The Council asks that a meeting be held with Mr Baker and Councillors at Woodland Camp for this to be discussed.</p> <p>The Clerk will contact Mr Baker to see if this possible.</p>

The Clerk called a Planning Meeting for Wednesday 31<sup>st</sup> January to make comments on planning application **EPF/3470/17 - Woodland Camp Manor Road Lambourne Romford Essex RM4 1NB**

- There were no Planning Decisions received from Epping Forest District Council.
- There were no Enforcement items received from Epping Forest District Council.
- There were no complaints by Parish received to Epping Forest District Council.
- There were no enforcement cases closed.
- There were no new planning appeals received from Epping Forest District Council.
- There were no Licensing applications received from Epping Forest District Council.
- There were no Planning Appeal Decisions received from the Planning Inspectorate.

## 17.168 External Meetings Attendance Update

None attended.



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### **17.169 Correspondence**

The Council NOTED the email regards VAT changes.

The Clerk informed the meeting about the email from Mr Philips regards the Stapleford Airspace Safety Consultation. The Clerk will try to arrange a presentation at the next Ordinary meeting on 21<sup>st</sup> February 2018.

### **17.170 Update from District Councillor and County Councillor**

Cllr B Rolfe said that the consultation for the Local Plan was half way through. Lambourne still has no developments planned.

The Clerk will send the link to the Local Plan to Councillors.

### **17.171 Highways**

The Highways Report was NOTED.

L9 Change New Road to Manor Road  
LS5 County Cllr M McEwan to be asked to look at this.

The Clerk will write to Priors regards their hedge.

Cllr P Price to work on application for a speed survey on Manor Road.

### **17.172 Enforcement Officers Report**

The Enforcement report was NOTED. Clerk to take of number 18.

### **17.173 Precept for 2018/2019**

After a short discussion, Cllr J Filby proposed that the 2018/2019 figure asked for from EFDC be **£35,525**. Cllr M Drew seconded. This was AGREED unanimously.

### **17.174 Street Light Report**

Cllr P Martin has spoken to a company called AA Electrical. He will speak with Electrical Testing to confirm what, if any works need to be carried out immediately.

21.45pm Cllr B Rolfe left the meeting

### **17.175 London Road Speeding**

The Clerk will send a speed survey application to Highways.

### **17.176 Willow Tree Close**

The Clerk will send an application to Highways asking for higher kerbs on the right-hand side of the entrance and around the first bend.



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## **17.177 Christmas Light Insurance**

The Clerk confirmed that there would be a cost of £19.36 to insure the lights on an All Risk basis for £6,000. This will be added on to the current Council Insurance. Cllr M Drew proposed this be added and Cllr P Martin seconded. This was AGREED.

## **17.178 Councillor Training Day**

The Clerk will send notes made by Cllr P Martin to all Councillors.

## **17.179 Report of the Responsible Financial Officer**

Members NOTED the Bank Reconciliation for up to 12<sup>th</sup> December. The January statement was not available.

Members NOTED the cheque list. Cllr L Shreeve proposed the authorisation of payment of cheques and Cllr P Price seconded. This was AGREED by Members and the cheque list was AUTHORISED.

## **17.180 Information Exchange and items for the next agenda**

Cllr P Martin asked about training for planning applications and it was agreed that the Clerk will ask Nigel Richardson to attend another meeting.

Cllr A Barr asked about the progress of the building sites at the Old Post Office and next to the Log Cabin, London Road.

Cllr P Martin asked if the Notice Boards could be revamped. The Clerk will add to the February meeting. Cllr P Martin also asked about the Church Clock being relocated. This will be considered at a later date.

Cllr P Martin mentioned that the bridges on the footpaths at Apes Gove are rotting. The Clerk will contact Country Care regards this.

## **17.181 Date of next Meeting**

The next Ordinary Council Meeting will be held on 21<sup>st</sup> February 2018 at the Abridge Village Hall. A Planning Meeting will be held on 31<sup>st</sup> January 2018 to discuss **EPF/3470/17**.

Meeting closed at 1018pm

Signed.....

Date.....