



LAMBOURNE PARISH COUNCIL

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Serving the Communities of Abridge & Lambourne End

LAMBOURNE PARISH COUNCIL

MINUTES
17th May 2017

An Annual General Meeting of the members of Lambourne Parish Council was held
On Wednesday 17th May 2017 at the Abridge Village Hall.

Those present were: Cllr J Filby, Cllr D Hardy, Cllr P Price, Cllr L Shreeve, Cllr A Barr, Cllr M Drewe.
Cllr A Hanch, Cllr M Laws

Also In attendance: Tony Carter (Clerk to the Council) , Dist. Cllr B. Rolfe

There was one member of the Public present.

Meeting opened at 7.45pm

17.001 Election of Chairman

Cllr J Filby was Proposed by Cllr M Drewe and Seconded by Cllr L Shreeve. No other Councillors stood and it was AGREED unanimously that Cllr J Filby would be Chairman

17.002 Apologies for Absence

None.

17.003 Declaration of Interest

There were no Declarations of Interest

17.004 Election of Vice Chairman

Cllr M Drewe proposed Cllr D Hardy and this was Seconded by Cllr M Laws. It was AGREED unanimously that Cllr D Hardy would be Vice Chairman

17.005 Retiring Chairman's Report

This will be given by Cllr J Filby at the Parish AGM on 24th May 2017.

17.006 Co-Option of Councillor

Due to an error in the voting process at the meeting held on 26th April, a new vote needed to be taken to co-opt a new Councillor. The Chairman decreed that there could be a Secret Ballot if Councillors wished to have this. It was AGREED unanimously that a Secret Ballot would take place and voting papers were handed to Councillors. The Clerk collected the slips and the voting was:

Mr C Portou, 1 vote. Mr P Martin 7 votes. Peter Martin was duly co-opted on to the Council.



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17.006 Internal Audit 2017

An audit was carried out on 1st May 2017 for which the report was NOTED by Councillors. The Chairman congratulated the Clerk on a good report.

17.007 Annual Governance Statement

This was AGREED by the Council and signed by the Clerk and Chairman.

17.008 Annual Accounting Statement

This was AGREED by the Council and signed by the Clerk and Chairman.

17.009 Election of Representatives to Committees

- a) Stapleford Airfield Consultative Committee
 - Abridge – Cllr M Drewe & Cllr J Filby
 - Lambourne End – Cllr P Price & Cllr L Shreeve
- b) Churchyard Committee: Cllr J Filby, Tony Hanch and A Richards
- c) Epping Forest Countryside Liaison Group – Cllr L Shreeve and Cllr A Hanch
- d) Epping Forest Local Councils Liaison Committee & Epping Forest Association of Local Councils – Cllr J Filby as Chairman and Clerk
- e) Transport Committee – Cllr L Shreeve
- f) Abridge Village Hall Trustees – Bev Fennel
- g) Tree Warden Liaison – Mr T Hanch assisted by Cllr D Hardy
- h) Flood Warden – Cllr A Hanch and Peter Martin
- i) Highways - Cllr J Filby and Cllr P Price
- j) Planning/Planning Enforcement – Cllr L Shreeve

17.010 Public Consultation

Peter Martin asked about communication between Councillors and Cllr P Price asked for an up-to-date contacts list to be sent to Councillors. Clerk will send this out.

Cllr L Shreeve said that the seeds had been planted on the triangle at the New Road and Hoe Lane junction.

17.011 Minutes of the last meeting

The minutes of the meeting on 26th April 2017 were AGREED by Members and signed. Proposed by Cllr D Hardy and seconded by Cllr A Barr.

17.012 Actions from Last Meeting/Matters Arising & Clerks Report

The Clerk will write to the Portfolio holder at EFDC for parking, Gary Waller, regards the parking on Hoe Lane.



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17.013 Planning

<p>EPF/1036/17 - 132 London Road Lambourne Romford RM4 1XU</p> <p>Proposal: Single storey rear extension</p>	<p>The Parish Council HAS NO OBJECTIONS to this planning application.</p>
<p>EPF/0322/17 - The Edge 7 Ongar Road Lambourne ROMFORD RM4 1UB</p> <p>Proposal: The erection of a fence and automatic sliding gate to the front boundary of the property.</p>	<p>The Parish Council OBJECTS to this planning application on the grounds that the fence stops a vehicle from pulling off of a very busy road with the property being on a bend.</p> <p>Although it states the gates are open between 5am and 11pm, there is no guarantee that the owner will come home at these times or that a new owner would adhere to this.</p>
<p>EPF/1090/17 - The Old Brewery Market Place Lambourne ROMFORD RM4 1UA</p> <p>Proposal: Proposed new dwelling to rear of The Old Brewery</p>	<p>The Parish Council would like the Proviso and guarantees that both lampposts adjoining this property will be moved properly and with EFDC supervision.</p> <p>The Council would like it confirmed that the proposed property does not border the front of the property as this would be overbearing for both the property opposite and the general street scene. The proposed site plans are not clear about this.</p>

There were no application for information only received from Epping Forest District Council.
 There were 6 Planning Decisions received from Epping Forest District Council.
 There were no Enforcement items received from Epping Forest District Council.
 There were no complaints by Parish received to Epping Forest District Council.
 There were no enforcement cases closed.
 There were no new planning appeals received from Epping Forest District Council.
 There were no new Licensing applications received from Epping Forest District Council.
 There were no Planning Appeal Decisions received from the Planning Inspectorate.

The Clerk told the Councillors that the Appeal for 65 Alderwood Drive had been REJECTED.

17.014 External Meetings Attendance Update

There were No external meetings attended, but Cllr A Hanch and Cllr D Hardy were given a tour around the Parish by Cllr J Filby.

17.015 Correspondence

The Council NOTED the Proposal for Trinity Church, Abridge and the Chairman signed the Consent Form for it to close.



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17.016 Update from District Councillor and County Councillor

There was no County Report.

Cllr B Rolfe informed Members that he had attended a Local Plan workshop on 27th April, and the Local Plan was on target to be ready to be published in 2018.

17.017 Highways

The Highways Report was NOTED.

Cllr L Shreeve asked the Clerk to report the pot hole that has been repaired on the bend of New Road to Highways..

Cllr P Price's husband has worded a strongly worded letter regards the action taken towards the 4four blocked drains in Lambourne End. This will be sent to Cllr M McEwen.

17.018 Enforcement Officers Report

The Enforcement report was NOTED.

The Clerk will contact Clare Munday to find out whether the conditions put on the planning application at Dews Hall Farm will need to be satisfied before the property can be sold.

17.019 Annual Parish Meeting

The meeting will be held on 24th May at 7.30pm and it is hoped that organisations and residents come along.

17.020 Fly-tipping in the Parish

Cllr A Hanch spoke about her anger at the amount of rubbish being dumped around the Parish. After a discussion about this, the Clerk was asked to put a piece in the Chairman's Report for Linkup asking people to report anything fly-tipping they see.

17.021 Council Insurance

The Council AGREED unanimously to ACCEPT the quote from Norris and Fisher and an Extraordinary Meeting will be held on 2th May at 7.10pm to Authorise the cheque for payment.

17.022 Report of the Responsible Financial Officer

Members NOTED the Bank Reconciliation.

Members NOTED the cheque list. Cllr D Hardy proposed the authorisation of payment of cheques and Cllr M Laws seconded. This was AGREED by Members and the cheque list was AUTHORISED.



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17.023 Information Exchange and items for the next agenda

Cllr P Price asked for details of recycling to be included in the Chairman’s Report for Link Up.

Cllr P Price asked for the placing of the meeting Agenda on the notice boards be added to the June meeting Agenda.

Cllr P Price asked for Meeting Notices to be placed on the Lambourne Parish Rooms Notice Board each month. This will be given to Cllr L Shreeve.

Cllr M Laws asked about the planter. A working party was formed between Cllr A Hanch, Cllr M Laws and Cllr M Drewe to look at the present and future planters.

Cllr A Barr said he would not be at the June meeting.

Cllr D Hardy mentioned the traffic lights at Rolls Park Corner which led to a short discussion.

The Clerk will add a section to the June Agenda regards resources and training he needs to carry out his work.

The Clerk said that he was going to stop the monthly Litter Pick due to lack of public interest.

17.024 Date of next Meetings 24th May and then 21st June, both in the Abridge Village Hall.

Meeting closed at 9.50pm

Signed.....

Date.....