



# LAMBOURNE PARISH COUNCIL

[www.lambourneparishcouncil.org](http://www.lambourneparishcouncil.org)

*Serving the Communities of Abridge & Lambourne End*

## LAMBOURNE PARISH COUNCIL

MINUTES  
18<sup>th</sup> July 2018

An Ordinary Meeting of the members of Lambourne Parish Council was held  
On Wednesday 18<sup>th</sup> July 2018 at the Abridge Village Hall.

Those present were: Cllr J Filby (Chair), Cllr D Hardy (Vice-Chair), Cllr P Martin, Cllr A Barr

Also In attendance: Tony Carter (Clerk to the Council), Dist. Councillor B Rolfe

There were NO members of the Public present.

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Meeting opened at 7.50pm

### **18.049 Apologies for Absence**

Cllr P Price, Cllr L Shreeve, Cllr M Laws

### **18.050 Declaration of Interest**

There were no Declarations of Interest

### **18.051 Public Consultation**

None

### **18.052 Minutes of the last meeting**

The minutes of the Ordinary meeting on the 20<sup>th</sup> June 2018 were AGREED by Members and signed.  
Proposed by Cllr D Hard and seconded by Cllr P Martin.

### **18.053 Actions from Last Meeting/Matters Arising & Clerks Report**

The Clerk will ask Nigel Richardson to attend a meeting to discuss planning.

The Clerk will look in to the cost of a new Council laptop.

### **18.054 District Councillor Report**

There is to be a new initiative whereby Sarah Alcock from Highways will be available at EFDC as a liaison. This will not cover maintenance.

8.20pm Dist. Cllr. B Rolfe left the meeting.



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### 18.055 Planning

<p>EPF/1386/18 - Lambourne House Church Lane Abridge RM4 1AD</p> <p><b>Proposal:</b> Demolish existing stables and barn. Erect single storey ancillary living accommodation.</p>	<p>The COUNCIL has NO OBJECTIONS to this application.</p>
<p>EPF/1440/18 - Millers Farm Manor Road Lambourne Romford RM4 1NB</p> <p><b>Proposal:</b> Removal of existing barn, stables and livery store and create 1no. 3 bedroom family dwelling.</p>	<p>The COUNCIL has NO OBJECTION to the planning application, but would like to highlight the Arboriculturist's statement and request that these issues are resolved including an Arboricultural Impact assessment being carried out.</p>
<p>EPF/1664/18 - Forest House Manor Road Lambourne Romford RM4 1NA</p> <p><b>Proposal:</b> Front and rear extension, as well as rear loft dormers</p>	<p>The COUNCIL has NO OBJECTION in principal but are concerned of the impact of the rear dormer windows on number 6 Manor Road,</p>

There were no application for information only received from Epping Forest District Council.  
 There were no Planning Decisions received from Epping Forest District Council.  
 There were no Enforcement items received from Epping Forest District Council.  
 There were no complaints by Parish received to Epping Forest District Council.  
 There were no enforcement cases closed.  
 There was no new planning appeals received from Epping Forest District Council.  
 There were no new Licensing applications received from Epping Forest District Council.  
 There were no Planning Appeal Decisions received from the Planning Inspectorate.

### 18.056 External Meetings Attendance Update

NONE.

### 18.057 Correspondence

The Council NOTED the Contract from A & J Lighting. This is an item on the Agenda.

The Council NOTED the Heritage News Newsletter.

The Council NOTED the EALC County Update.

The Council NOTED the letter from a resident of Pancroft, Abridge, asking the Council for assistance in having a tree that is causing damage to the path and a private patio, cut back or removed. The Clerk will speak to Park Department and Essex Highways.



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### **18.058 Highways**

The updated Highways Report was NOTED. The Clerk will contact Highways for information regards the London Road speed survey

### **18.059 Enforcement Officers Report**

The Enforcement report was NOTED.

### **18.060 LED Streetlights**

The Clerk produced three quotations. After a discussion on these it was decided that the Clerk will confirm the A & J Lighting quote in writing and add to the August Agenda.

### **18.061 Street Light Maintenance Contract**

After a discussion looking at the new contract and the two separate quotations from other lighting contractors, it was AGREED that the Council would take out the new 5 year contract with A & J Lighting.

### **18.062 Notice Boards**

This is still ongoing and will be on the August meeting Agenda. Cllr J Filby will ring the sign people ,for replacement document holders onto the old board and Cllr D Hardy will finding a plug for the Playground Notice Board.

### **18.063 Standing Orders / Financial Regulations Review**

Councillors reviewed the Standing Orders and adopted for 2018/2019.  
Councillors reviewed the Financial Regulations corrected a mistake before Adopting for 2018/2019.  
Cllr P Martin raised some issues and it was AGREED that the Financial Regulations will be stripped back and worked on over the coming months.

### **18.064 August Meeting Date Change**

Due to a date clash, after a short discussion it was AGREED that the August meeting would be held on 15<sup>th</sup> August 2018 instead of 22<sup>nd</sup> August 2018.

### **18.065 Landscaping Committee**

The planter has been delivered and is ready for installation on the green opposite the Malster's Arms on London Road. Cllr D Hardy will attempt to install this with others, on 21<sup>st</sup> July 2018.

### **18.066 Defibrillator**

After a discussion regards placement and type of defibrillator, it was AGREED that a meeting would be help with First Responders to confirm the best model to purchase. This will be added to the August Agenda.



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## **18.067 Abridge / Lambourne Signs**

The Abridge sign has now been painted and invoice to be paid at this meeting.

The Lambourne still has not be reinstated. The Clerk to speak to TC Barr to ask that the sign be collected as soon as possible.

## **18.068 Playground Inspection Report**

Councillors NOTED the report and asked the Clerk to look at the Chest Press which is still leaning. A quote will be taken from J H Contracts to straighten this as the company worked on the other repairs last year.

All other points or of LOW risk.

## **18.069 Report of the Responsible Financial Officer**

Members NOTED the Bank Reconciliation.

Members NOTED the Budget Sheet

Cllr P Marti asked if the Bank reconciliation, budget sheets etc. could be sent with documents that are sent before the meeting.

Members NOTED the cheque list. Cllr D Hardy proposed the authorisation of payment of cheques and this was seconded by Cllr A Barr. This was AGREED and the cheque list was AUTHORISED.

## **18070 Information Exchange and items for the next agenda**

NONE

## **18.047 Private Session**

Not Needed

## **18.048 Date of next Meetings 15<sup>th</sup> August 2018 in the Abridge Village Hall.**

Meeting closed at 10.05pm

Signed.....

Date.....