



# LAMBOURNE PARISH COUNCIL

[www.lambourneparishcouncil.org](http://www.lambourneparishcouncil.org)

*Serving the Communities of Abridge & Lambourne End*

## LAMBOURNE PARISH COUNCIL

MINUTES  
18<sup>th</sup> March 2020

An Ordinary Meeting of the members of Lambourne Parish Council was held  
On Wednesday 18<sup>th</sup> March 2020 in the Abridge Village Hall

In attendance: Cllr J Filby (Chair), Cllr D Hardy (Vice-Chair), Cllr H Martin, Cllr P Martin Cllr C Karbaron, Cllr D Moggridge

Also In attendance: Tony Carter (Clerk to the Council) and three members of the public

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Meeting opened at 7.45pm

### **19.258 Apologies for Absence**

Cllr P Price, Cllr L Shreeve, Cllr M Drewe, all due to Coronavirus concerns

### **19.259 Declaration of Interest**

None.

### **19.260 Public Consultation**

A resident of Manor Road mentioned that lorries were still entering Gallman's End Farm from the wrong direction. He passed Cllr J Filby pictures of the lorries concerned so that he can visit the site and ask them to use the correct route.

The resident also asked about what support was being put in place regards the Coronavirus outbreak. As the two residents of Fir Trees were present for this subject, item 15 was moved to this part of the meeting.

### **19.261 Council Response to Coronavirus**

The residents confirmed that a group had been set up called Abridge Cares which plans to help those aged over 70 or in the vulnerable group collecting shopping and prescriptions. There is a meeting to discuss this on 19<sup>th</sup> March and it was felt that a mobile phone number was needed along with leaflets and ID badges for volunteers.

At this point Cllr J Filby proposed that the Parish Council funded the group through Sec 137. This was seconded by Cllr D Moggridge and AGREED.

Due to the Coronavirus there were the following proposals after a short discussion.

Cllr J Filby proposed reducing the Quorum to four as a temporary measure. Cllr D Hardy seconded this and it was AGREED.



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Cllr H Martin proposed that the Clerk would have his wage and office expense paid by Standing Order in to his bank account from 1<sup>st</sup> May 2020. Cllr D Hardy seconded this and it was AGREED.

Cllr J Filby proposed that the Clerk can authorise important cheques between meetings with the usual two Councillors signing. Cllr D Hardy seconded this and it as AGREED.

Cllr J Filby will speak to Parks Dept. at EFDC for advice on the closure of the playground at Abridge Village Hall.

### 19.262 Minutes of Last Meeting

The minutes of 19<sup>th</sup> February 2020 were AGREED. Cllr P Martin proposed and Cllr D Moggridge seconded.

The minutes of 26<sup>th</sup> February 2020 were AGREED. Cllr C Karbaron proposed and Cllr D Hardy seconded.

### 19.263 Actions Taken From Minutes

The Clerk ran through the tasks he had carried out over the month.

### 19.264 Planning

EPF/0395/20 - 1 Market Place Lambourne Essex RM4 1UA  Proposal: Change of use of part of rear ground floor from shop (Use Class A1) to residential (Use Class C3) (Revised application to EPF/1891/18) - Revised application to EPF/2977/18	The <b>COUNCIL OBJECTS</b> to this application as the Parish Council does not want to see further residential development in the Parish while losing commercial/retail space.
EPF/0424/20 - Dews Hall Farm New Road Lambourne Romford RM4 1AJ  Proposal: Certificate of lawful development existing for confirmation of implementation of EPF/0039/15.	The <b>COUNCIL</b> has <b>NO OBJECTION</b> to this planning application

### 19.264 External Meeting Attendance

None



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### **19.265 Correspondence**

Email regards to Abridge Nursery was NOTED.  
Email regards cancellation of Easter Play in the Park NOTED.

### **19.266 District / County Councillor Reports**

District Councillor handed Councillors the following report that the Clerk will put in Link Up:

#### **MESSAGE FROM DISTRICT COUNCILLOR BRIAN ROLFE**

#### **CORONAVIRUS AND EFDC**

For those of you who do not already know, the district council is now operating in emergency mode in order to preserve services whilst also protecting their own staff.

The main changes are that wherever possible, personnel are working from home linked to the office by telephone. Senior management has been divided in to three teams, with equal responsibilities, and are operating from different sites.

The object of the exercise is to reduce the risk of the infection spreading.

If residents know the name or telephone extension they require, then just dial as usual and in most cases you should be connected straight through regardless of where they are working.

If you are unable to contact the person you require and the matter is urgent, I am available on 01992 576654. This number is always in Link Up. I do ask you to be patient as it is never easy to resolve all problems and in the current situation things are likely to take longer.

Best wishes to you all.

Brian Rolfe

No County report.

### **19.267 Highways Report**

No new Highways issues

### **19.268 Enforcement Officers Report**

No new Enforcement matters



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### **19.269 Dates for meetings in 2020/21**

These were AGREED with Councillors emailing any changes.

### **19.270 Data Information and Retention policies**

All Councillors had seen these policies. Cllr P Martin proposed Adoption and Cllr D Moggridge seconded. AGREED

### **19.271 Freedom of Information policy**

All Councillors had seen this policy. Cllr P Martin proposed Adoption and Cllr D Moggridge seconded. AGREED.

### **19.272 Berkeley Farm**

District Councillor is dealing with the complaints from neighbours and has taken it up with Enforcement.

### **19.273 Knights Walk Car Park**

Cllr J Filby presented a quote of £395.00 + VAT to white line the car park. There were two schemes. Scheme 1 was chosen with the quotation AGREED. Cllr P Martin proposed and Cllr D Hardy seconded.

### **19.274 Cricket Field Alleyway**

The problem of dog fouling in the alleyway will be discussed at the next meeting.

### **19.275 VE Day Celebrations**

Due to the current Coronavirus outbreak and the Abridge Village Hall being closed it was decided that this should reluctantly be cancelled. This was decided on to protect the health and safety of Councillors, Volunteers and those attending.

### **19.276 Annual Playground Inspection**

The Clerk presented three quotations all being around the £200-220.00 + VAT price. It was decided that the Clerk would contact ROSPA to do the inspections and if they were unable to carry them out, contact Play Maintain.

### **19.277 Annual Parish Meeting**

Due to the Coronavirus outbreak and hall closure it was AGREED to postpone this to later in the year.

### **19.278 Parking on New Farm Drive on Fireworks Night**

No new information. This will be added to the next meeting Agenda.

### **19.279 Parking in Lambourne End**

Carried forward to the next meeting.



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## 19.280 Internal Auditor Report

Sue Deluca will be carrying out this year's Internal Audit.

## 19.281 RFO Report

The Bank Statements for March was NOTED

The cheque run was NOTED, Cllr D Hardy proposed and Cllr H Martin seconded. It was AGREED and the cheques were signed.

## 19.282 Information Exchange

Cllr D Hardy handed out Balance Sheet for Christmas Lights

Cllr J Filby handed the Clerk £500 from the Blue Boar to be paid in to the Council account.

Christmas Lights will be added to the Agenda of the next meeting.

## 19.283 Private Session

There was a short Private Session.

## 19.284 Date of next Meeting is 22<sup>nd</sup> April in the Lambourne End Parish Rooms

It was AGREED that due to the Coronavirus and the Parish Rooms being closed this meeting would be cancelled.

## Supplementary Agenda Items

Cllr J Filby proposed that Delegated Powers be given to the Clerk on a temporary basis so that after email discussions regards planning applications between Councillors, the Clerk and two Councillors can send through Parish comments to EFDC.

Cllr C Karbaron proposed and Cllr H Martin seconded. This was AGREED.

The meeting closed at 8.50pm

Signed.....

Date.....