



# LAMBOURNE PARISH COUNCIL

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*Serving the Communities of Abridge & Lambourne End*

## LAMBOURNE PARISH COUNCIL

### MINUTES

20<sup>th</sup> September 2017

An Ordinary Meeting of the members of Lambourne Parish Council was held  
On Wednesday 20<sup>th</sup> September 2017 at the Abridge Village Hall.

Those present were: Cllr J Filby (Chairman) Cllr P Price, Cllr L Shreeve, Cllr P Martin Cllr D. Hardy (Vice-Chairman)

Also In attendance: Tony Carter (Clerk to the Council)

There were NO members of the Public present.

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Meeting opened at 7.50pm

#### **17.088 Apologies for Absence**

There were apologies from, Cllr M Laws, Cllr A Barr, Cllr A Hanch and Cllr M Drewe

#### **17.089 Declaration of Interest**

There were NO Declarations of Interest

#### **17.090 Public Consultation**

There were no members of the Public present.

#### **17.091 Minutes of the last meeting**

The minutes of the planning meeting on 23<sup>rd</sup> August 2017 were AGREED by Members and signed by Cllr D Hardy who Chaired the meeting. Proposed by Cllr P Martin and seconded by Cllr D Hardy.

#### **17.092 Actions from Last Meeting/Matters Arising & Clerks Report**

The Clerks Report / Action List was NOTED.

The Clerk will speak to Highways regards the boundary of the Abridge Deli and Abridge Florists. A Land Registry search will also be carried out.

#### **17.093 Planning**

<b>EPF/2166/17 - 17 Willow Tree Close Lambourne Romford RM4 1BL</b>	The Council has <b>NO OBJECTION</b> to this application
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<p><b>Proposal:</b> Loft conversion incorporating dormer and velux skylights on the front roof.</p>	
<p><b>EPF/2185/17 - NHS Radio Mast Site New Road Lambourne End RM4 1AR</b></p> <p><b>Proposal:</b> Removal of radio mast and compound and erection of two storey house, with single storey double garage incorporating turntable (following outline consent for a dwelling granted under EPF/2045/15).</p>	<p>The Council <b>OBJECTS</b> to the application due to the property not being in keeping with the local area.</p> <p>This was proposed by Cllr P Price and seconded by Cllr L Shreeve. The objection was carried by three votes to two.</p> <p>If EFDC planning decide to accept the application we would like the following to be considered.</p> <p>A review to the entrance and exit to the highway from the garage bearing in mind there is no other facility for parking.</p>
<p><b>EPF/2213/17 - The Willows Manor Road Lambourne Essex RM4 1LX</b></p> <p><b>Proposal:</b> Construct two bay single storey rear extension and alterations to provide a bedroom, level access shower room, carer bedroom and equipment room for the storage and use of specialist equipment for the use of a registered disabled person all as recommended by the Essex Occupational Therapist.</p>	<p>The Council has <b>NO OBJECTION</b> to this application.</p>
<p><b>EPF/2214/17 - The Willows Manor Road Lambourne Essex RM4 1LX</b></p> <p><b>Proposal:</b> Construction of four bay single storey rear extension (entire rear elevation) and alterations to provide a bedroom, level access shower room, carer bedroom, and equipment room for the storage of specialist equipment for the use of a registered disabled person as recommended by the Essex Occupational Therapist. And to re-instate living areas lost to the family home as a result of the proposed adaptations for the disabled person.</p>	<p>The Council <b>OBJECTS</b> to this application because of the over development of the footprint of the original property.</p>
<p><b>EPF/2357/17 - 3 Spur Close Abridge Essex RM4 1DS</b></p> <p><b>Proposal:</b> Addition of front dormer to roof</p>	<p>The Council has <b>NO OBJECTION</b> to this application.</p>

There were 2 Planning Decisions received from Epping Forest District Council.  
There were no Enforcement items received from Epping Forest District Council.



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There were no complaints by Parish received to Epping Forest District Council.  
There was 1 enforcement case closed.  
There were no new planning appeals received from Epping Forest District Council.  
There were no Licensing applications received from Epping Forest District Council.  
There were no Planning Appeal Decisions received from the Planning Inspectorate.

Cllr L Shreeve asked for there to be a printed copy of the conditions for EPF/2179/17

### **17.094 External Meetings Attendance Update**

Cllr J Filby attended the Licensing sub-committee on 19<sup>th</sup> September where the Abridge Deli was granted a license. The opening time was restricted to 11.00pm.

### **17.095 Correspondence**

The Council NOTED the letter from the Essex Air Ambulance  
The Council NOTED the email from Mr Jeremy  
The Council NOTED the letter regards Code of Conduct training

Cllr L Shreeve will attend the training session on 2<sup>nd</sup> October.

### **17.096 Update from District Councillor and County Councillor**

NONE

### **17.097 Highways**

The Highways Report was NOTED.

A15: The Clerk to request Cllr M McEwen speak to Highways regards the state of the repair to the pavement.

ANS3: Clerk to contact NEPP regards having double yellow lines on the corner of Willow Tree Close.

Cllr P Martin mentioned the state of some of the trees on Hoe Lane.

Cllr L Shreeve asked the Clerk to speak to Highways regards the flood water on the bend of New Road opposite Bishops Hall.

### **17.098 Enforcement Officers Report**

The Enforcement report was NOTED.

Take 8A and 18 off the report.



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## **17.099Emergency Plan**

The Clerk will look at updating Names/Contacts. Cllr J Filby will speak to EFDC regards a template.

## **17.100Playground Maintenance / Repairs**

The Clerk had obtained a number of quotations.

There were three quotes considered at £1300, £1500 and just over £1700.

After a short discussion it was decided that the Council would accept the quote by J.Hand at £1500. This was because the company are local and known to the community and the fact that they have experience of installing and maintaining playgrounds for Councils.

## **17.101Village Hall Ditch**

Cllr J Filby pointed out that this was not a Parish Council matter.

## **17.102Dog Fouling on the Pancroft Playground**

Cllr P Price had information regards a resident letting their dog foul the playground area. After a short discussion Members asked the Clerk will report to the Animal Warden.

## **17.103Essex Air Ambulance**

There was a short discussion regards the letter sent by EAA and the good work they do. Cllr J Filby proposed a donation of £500 and Cllr P Martin seconded. This was AGREED unanimously.

## **17.104Report of the Responsible Financial Officer**

Members NOTED the Bank Reconciliation.

Members NOTED the cheque list. Cllr D Hardy proposed the authorisation of payment of cheques and Cllr P Price seconded. This was AGREED by Members and the cheque list was AUTHORISED.

## **17.105Information Exchange and items for the next agenda**

Cllr L Shreeve asked to Clerk to speak to Parks Department regards the hedge cutting on New Road.

Cllr P Martin asked for the Emergency Plan and Grant Policy be added to the next Agenda.

## **17.087Date of next Meetings 18<sup>th</sup> October in the Lambourne Parish Room.**

Meeting closed at 9.45pm

Signed.....

Date.....