



# LAMBOURNE PARISH COUNCIL

[www.lambourneparishcouncil.org](http://www.lambourneparishcouncil.org)

*Serving the Communities of Abridge & Lambourne End*

## LAMBOURNE PARISH COUNCIL

MINUTES  
21<sup>st</sup> September 2016

An Ordinary Meeting of the members of Lambourne Parish Council was held  
On Wednesday 21<sup>st</sup> September 2016 at Abridge Village Hall.

Those present were: Cllr J Filby (Vice-Chair), Cllr D Hardy, Cllr P Price, Cllr L Shreeve, Cllr A Barr

Also In attendance: Tony Carter (Clerk to the Council).

There was four members of the Public present.

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Meeting opened at 7.45pm

### **16.094 Apologies for Absence**

Apologies were received from Cllr A Raven, Cllr M Drewe, Cllr M Laws, Cllr A Hanch, District Cllr B Rolfe and County Cllr M McEwen

### **16.095 Declaration of Interest**

There were NO Declarations of Interest.

### **16.096 Public Consultation**

A residents from Lambourne End asked about an update on when the Woodland Camp planning application would be considered by EFDC.

A resident of Sawyers Chase, came to the meeting for an update on his complaints about the 418 bus. He mentioned that the signs on the Broadway still state that the 418 bus stops there. Another Abridge resident handed a document to the meeting stating a number of different incidents regards the 418 bus. Cllr J Filby told the residents that he would contact Trusty Bus personally as it was not acceptable that they were offering this level of service.

### **16.097 Minutes of the last meeting**

The Minutes of the Council Meeting on 24<sup>th</sup> August 2016 were AGREED by Members as a true record and signed.

### **16.098 Actions from Last Meeting/Matters Arising & Clerks Report**

The Clerk's Report was NOTED.



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## 16.099Planning

Planning Application	Comments
<p><b>EPF/2149/16 - 44 New Farm Drive Lambourne Romford Essex RM4 1BT</b></p> <p><b>Proposal:</b> Demolition of side detached garage and rear conservatory and erection of single storied rear living room, kitchen extension and two storied side bedroom, en-suite and loft extension including two front dormers and rear flat roof dormers. Single storied front porch and new vehicular access.</p>	<p>The Parish Council <b>OBJECTS</b> to this proposal because of the proposed raising of the roof height. On the front elevation drawing the roof height is shown as level with the adjoining property but the side elevation shows that it will be raised.</p>
<p><b>EPF/2088/16 - 14 New Farm Drive Lambourne ROMFORD RM4 1BT</b></p> <p><b>Proposal:</b> Construct single storey rear extension</p>	<p>The Parish Council has <b>NO OBJECTIONS</b> to this proposal.</p>
<p><b>EPF/2136/16 - The Blue Boar Public House Market Place Lambourne ROMFORD RM4 1UA</b></p> <p><b>Proposal:</b> Single storey side extension to dining room</p>	<p>Although the Parish Council has no objections to the extension being built, the Council have objections to the materials being used to build it. The Council feel that the timber frames and glass will make the room look like a modern conservatory on an old listed building and object to this.</p>
<p><b>EPF/2143/16 - The Blue Boar Public House Market Place Lambourne ROMFORD RM4 1UA</b></p> <p><b>Proposal:</b>Grade II listed building consent for single storey side extension to dining room</p>	<p>Although the Parish Council have no objections we ask that you consider the comments made about proposed materials in <b>EPF/2136/16</b>.</p>
<p><b>EPF/2193/16 - 19 Knights Walk Lambourne ROMFORD RM4 1DR</b></p> <p><b>Proposal:</b> Single storey front extension and conversion of garage to habitable room</p>	<p>The Parish Council had <b>NO OBJECTION</b> to this application.</p>



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<p><b>EPF/2156/16 - Prince of Wales Cottages 17 Ongar Road Lambourne Essex RM4 1UB</b></p> <p><b>Proposal:</b> Proposed part two storey &amp; part single storey rear extensions.</p>	<p>The Parish Council has <b>NO OBJECTIONS</b> to this proposal.</p>
<p><b>EPF/2240/16 - Tudor Oak 9A London Road Abridge Essex RM4 1UU</b></p> <p><b>Proposal:</b> Amendments to granted planning permission EPF/0871/09). Extended length to extension and revised dormer to front elevation.</p>	<p>The Parish Council has <b>NO OBJECTIONS</b> to this proposal.</p>

There were 1 applications for information only received from Epping Forest District Council.  
There were 15 Planning Decisions received from Epping Forest District Council.  
There were no Enforcement items received from Epping Forest District Council.  
There were no complaints by Parish received to Epping Forest District Council.  
There were no enforcement cases closed.  
There were no new planning appeals received from Epping Forest District Council.  
There were no new Licensing applications received from Epping Forest District Council.  
There was 1 Planning Appeal Decision received from the Planning Inspectorate.

### 16.100 External Meetings Attendance Update

There were NO External meetings attended.

### 16.101 Correspondence

The Council NOTED the Annual Return.

The Council NOTED the letter from Essex Air Ambulance with regards to the grant paid last year. Cllr D Hardy proposed that £500 be paid and Cllr A Barr seconded. This was AGREED and will be added to the cheque run of October 19th .

The Council NOTED the Great Downs Farm Appeal letter.

The Council NOTED the Country Care Annual Report from EFDC.

### 16.102 Update from District Councillor and County Councillor

There were no reports from District or County.



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### 16.103 Highways

The Highways Report was NOTED.

Items A5, A11 and A17 to be deleted from report. Items A19 to be resubmitted.

Cllr L Shreeve mentioned item L1 which is the damage to the footpath on Manor Road. Clerk to take new photographs and resubmit.

### 16.104 Enforcement Officers Report

The Enforcement report was NOTED by Members.

Lambourne Park Farm – Cllr L Shreeve has spoken to Mr Thompson and he has informed her that the owner has all windows taken out of the barn and is ready to lift it. This will be monitored.

Great Downs Farm to be taken off report.

Land adjacent to Elmcrest, Lambourne End is still ongoing as resident has contacted EFDC.

### 16.105 Update on Drains in the Parish

Drains in Chestnuts and Market Place seem to have coped with recent rain.

The Clerk is dealing with Thames Water regards sewerage drain at 1 Priors Cottage..

### 16.106 Clerks Wages/Contract/Policies

The policies below were brought to the meeting to be approved and adopted.

**Equal Opportunities Policy:** Proposed Cllr J Filby, Seconded Cllr P Price. AGREED and ADOPTED.

**Disciplinary Policy:** Proposed Cllr J Filby, Seconded Cllr P Price. AGREED and ADOPTED.

**Expenses Policy:** Proposed Cllr J Filby, Seconded Cllr L Shreeve. AGREED and ADOPTED.

**Health and Safety Policy:** Proposed Cllr J Filby, Seconded Cllr P Price. AGREED and ADOPTED.

**Absence/Sickness Policy:** Proposed Cllr J Filby, Seconded Cllr A Barr. AGREED and ADOPTED.

**Grievance Policy:** Proposed Cllr J Filby, Seconded Cllr A Barr. AGREED and ADOPTED.

**Data Protection Policy:** Proposed Cllr J Filby, Seconded Cllr P Price. AGREED and ADOPTED.

### 16.107 Willow Tree Close

Cllr D Hardy provided two drawings one proposed railings and bollards. Cllr D Hardy will send these to the Clerk who will forward them to Cllr McEwen and Parking Committee

### 16.108 Parish Landscape

Cllr J Filby has agreed the Quote for bulb planting with the Parks Dept. at EFDC.

Councillors will look further at Planters from the catalogue supplied to Cllr J Filby and this will be added to the October Agenda.



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## 16.109 Footpath behind Park Square

Clerk to contact Mr Camp regards gaining authority from Highways to place a bollard at the entrance to the footpath.

## 16.110 Consultations

The Council NOTED there were no Consultations.

## 16.111 Report of the Responsible Financial Officer

Members NOTED the Bank Reconciliation.

Members NOTED the cheque list. Cllr A Barr proposed the authorisation of payment of cheques and Cllr D Hardy seconded. This was AGREED by Members and the cheque list was AUTHORISED.

## 16.112 Information Exchange and items for the next agenda

Cllr D Hardy brought to the Council's attention the recent email from NALC regards the future increases in small council precepts. This will be mentioned to Eric Pickles MP by Cllr J Filby.

Cllr D Hardy asked the Clerk to contact EFDC regards the Theydon Road which has a patch that seems to be collapsing and he feels is becoming dangerous.

Cllr P Price mentioned that the roundabout at the bottom of Gravel Lane seems very plain compared to other local roundabouts. It was thought that it would look nice if there were plants and/or bushes on the roundabout. The Clerk will contact Highways and ask if, now that the roundabout is sponsored, something could be done to make the roundabout more attractive.

The Clerk asked that the Litter Pick he is organising for 8<sup>th</sup> October could be run by the Council and this was AGREED.

## 16.113 Date of next Meeting—19<sup>th</sup> October in Lambourne Parish Rooms.

Meeting closed at 9.50pm

Signed.....

Date.....