



LAMBOURNE PARISH COUNCIL

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Serving the Communities of Abridge & Lambourne End

LAMBOURNE PARISH COUNCIL

MINUTES

21st February 2018

An Ordinary Meeting of the members of Lambourne Parish Council was held
On Wednesday 21st February 2018 in the Abridge Village Hall..

Those present were: Cllr J Filby (Chairman), Cllr L Shreeve, Cllr P Martin, Cllr D. Hardy (Vice-Chairman), Cllr M Drew, Cllr P Price,

Also In attendance: Tony Carter (Clerk)

Meeting opened at 8.10pm

17.188Apologies for Absence

There were apologies from, Cllr A Barr, Cllr A Hanch and Cllr M Laws

17.189Declaration of Interest

NONE

17.190PublicConsultation

NONE

17.191Minutes of the last meeting

The minutes of the meeting on 17th January 2017 were AGREED by Members and signed. Proposed by Cllr D Hardy and seconded by Cllr J Filby.

The minutes of the meeting on 13th December 2017 were AGREED by Members and signed. Proposed by Cllr P Martin and seconded by Cllr P Price.

17.192Actions from Last Meeting/Matters Arising & Clerks Report

The Clerks Report / Action List was NOTED.

17.193Planning

EPF/0209/18 - 184 Hoe Lane Lambourne Romford RM4 1NL

Proposal: Prior approval application for change of use of Office (B1a) to Residential (C3).

The **Council** has **NO OBJECTION** to the application.



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<p>EPF/0326/18 - Farm House Barn New Farm Drive Abridge Romford RM4 1BU</p> <p>Proposal: Certificate of Lawful Development for existing use of barn as a separate dwelling.</p>	<p>The Council has NO OBJECTION to the application.</p>
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Cllr J Filby and Cllr D Hardy went to the EFDC Planning Meeting with regards to 40-62 Hoe Lane. Cllr J Filby will attend the site visit to this property and send the objection letters from neighbours to each planning committee member.

There were 7 Planning Decisions received from Epping Forest District Council.
There were no Enforcement items received from Epping Forest District Council.
There were no complaints by Parish received to Epping Forest District Council.
There were no enforcement cases closed.
There were no new planning appeals received from Epping Forest District Council.
There were no Licensing applications received from Epping Forest District Council.
There were no Planning Appeal Decisions received from the Planning Inspectorate.

17.194 External Meetings Attendance Update

None attended.

17.195 Correspondence

The Council NOTED the letter from B.E.A.R.S. and asked the subject of a donation to be added to the March agenda.

17.196 Update from District Councillor and County Councillor

NONE

17.197 Highways

The Highways Report was NOTED.

The Clerk will contact Highways regards raising the roundabout sign outside the Malsters Arms on London Road..

17.198 Enforcement Officers Report

The Enforcement report was NOTED.



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17.199 Emergency Plan

After a short discussion it was decided that, although there is no requirement to have a plan, a helpers list will be held by Councillors and updated each year. Clerk will send this to Councillors.

17.200 Street Light Report

Cllr P Martin has spoken to the inspector that carried out the report and there is no need to **replace** lamp posts but more regular reviews are needed.

The Clerk explained that the monthly maintenance from A & J Lighting is a monthly payment to cover the yearly inspection of the street lights.

17.201 Councillor Training Day Notes

Councillors discussed the notes supplied by Cllr P Martin from a recent Training Day.

Points to be carried out are:

Look at our Payment Procedure.

Add a Budget Meeting to the October agenda each year.

Design a Legal Activity Matrix detailing when all tasks should be carried out.

Consider an Induction Pack for new Councillors.

Councillors also needed to discuss the potential use of the WEB to communicate with younger parishioners.

17.202 Christmas Lights

Further to the letter and cheque for £799.20 inc. VAT sent to Piggotts, an email was received saying that they feel the disputed amount of £884.00 should be split with payment in seven days.

A reply was sent asking for a list of the maintenance and testing carried out with corresponding electrical test certificates on 11th February. As of the meeting date there had been no reply.

Councillors AGREED that if a suitable settlement is reached and payment needs to be paid before the next meeting on 21st March, this can be actioned.

17.203 Notice Boards

There was a short discussion regards the Notice Boards. Councillors will consider whether repairs or replacement is needed and this will be added to the March agenda.

17.204 Stapleford Airspace Consultancy

A presentation was mad before the meeting. Councillors will consider any comments to be made at the March meeting. Councillors can make their own comments through the website.

17.205 Report of the Responsible Financial Officer



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Members NOTED the Bank Reconciliations for January and February.

Members NOTED the cheque list. Cllr D Hardy proposed the authorisation of payment of cheques and Cllr P Martin seconded. This was AGREED by Members and the cheque list was AUTHORISED.

17.206 Information Exchange and items for the next agenda

Cllr J Filby asked for the purchase of a Defibrillator to be added to the March agenda.

Cllr D Hardy asked the Clerk to contact VOSA regards the lack of Abatement Officers on the Theydon bridge meaning an increase in lorries through Abridge and Lambourne.

Cllr P Martin asked that Councillors write any conditions they have on planning issues before the meeting to save time.

Cllr J Filby has a brochure of planters for the working party and asked for this to be added to the March agenda.

Cllr J Filby asked that the meeting dates in May be changed to 23rd May for the Annual Council meeting and 30th May for the Annual Parish meeting. This will be considered at the March meeting.

17.207 Date of next Meeting

The next Ordinary Council Meeting will be held on 21st March 2018 at the Abridge Village Hall.

Meeting closed at 1010pm

Signed.....

Date.....