



# LAMBOURNE PARISH COUNCIL

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*Serving the Communities of Abridge & Lambourne End*

## LAMBOURNE PARISH COUNCIL

### MINUTES

23<sup>rd</sup> August 2017

An Ordinary Meeting of the members of Lambourne Parish Council was held  
On Wednesday 23<sup>rd</sup> August 2017 at the Abridge Village Hall.

Those present were: Cllr P Price, Cllr L Shreeve, Cllr M Drewe, Cllr P Martin Cllr D. Hardy

Also In attendance: Tony Carter (Clerk to the Council)

There was one member of the Public present.

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Meeting opened at 7.45pm

#### **17.071 Apologies for Absence**

There were apologies from, Cllr M Laws and Cllr Filby

As Chairman Cllr J Filby was not present at the meeting, the Vice Chair, Cllr D Hardy, chaired the meeting.

#### **17.072 Declaration of Interest**

Cllr P Price told the meeting she had a non-pecuniary interest in the planning application EPF/2138/17.

#### **17.073 Public Consultation**

Rev. Gayler informed the meeting of a brochure he had received about the development of Trinity Church, Abridge. He told the meeting that the diocese was still in the process of closing the church and then were obligated to get the best possible price for the property.

The Litter Pick on 19<sup>th</sup> August was a success.

Rev. Gayler handed a letter to Members regards support for the church's Heritage Lottery Grant application building up to 2020.

Rev. Gayler reminded the meeting that Remembrance Day fell on a Saturday this year. This means that the schoolchildren will not automatically be present. Cllr P Martin will contact Lambourne Primary regards this.

#### **17.074 Minutes of the last meeting**

The minutes of the meeting on 19<sup>th</sup> July 2017 were AGREED by Members and signed. Proposed by Cllr L Shreeve and seconded by Cllr M Drewe.

The minutes of the planning meeting on 9<sup>th</sup> August 2017 were AGREED by Members and signed. Proposed by Cllr P Martin and seconded by Cllr D Hardy.



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### 17.075 Actions from Last Meeting/Matters Arising & Clerks Report

The Clerks Report / Action List was NOTED.

The Clerk told the meeting that a crane had been at Lambourne Park Farm on 22<sup>nd</sup> August.

### 17.076 Planning

<b>EPF/2079/17 - Augusta Cottages 184 Hoe Lane Lambourne ROMFORD RM4 1NL</b>  <b>Proposal:</b> Certificate of Lawful Development for existing use of annexe building as an office (B1 (a)).	The Council has <b>NO OBJECTION</b> to this application
<b>EPF/2138/17 - Bishops Hall New Road Lambourne ROMFORD RM4 1AJ</b>  <b>Proposal:</b> Demolition of existing house and outbuildings, construction of new replacement dwelling with basement. Addition of new site entrance Hoe Lane.	The Council has <b>NO OBJECTION</b> to the application but would like the following points to be considered in the conditions of the build:  1. The management of the entrance and exit to the site.  2. Adequate washing down of vehicles whilst leaving the site.  3. That Highways are in agreement of the siting of the proposed entrance.  4. That the existing building is removed as per the application conditions.
<b>EPF/2178/17 - 18 Knights Walk Lambourne Romford RM4 1DR</b>  <b>Proposal:</b> Extension to single storey porch.	The Council has <b>NO OBJECTION</b> to this application.

There were no Planning Decisions received from Epping Forest District Council.  
There were no Enforcement items received from Epping Forest District Council.  
There were no complaints by Parish received to Epping Forest District Council.  
There were no enforcement cases closed.  
There were no new planning appeals received from Epping Forest District Council.  
There was one new Licensing applications received from Epping Forest District Council.  
There were no Planning Appeal Decisions received from the Planning Inspectorate.

### 17.077 External Meetings Attendance Update

NONE.



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### **17.078 Correspondence**

The Council NOTED the Annual Maintenance Report from A & J Lighting Solutions.

### **17.079 Update from District Councillor and County Councillor**

NONE

### **17.080 Highways**

The Highways Report was NOTED.

Cllr P Price asked for the Clerk to check that on L9, Highways were looking at New Road Lambourne. And also pointed out that L11 (drain cover) was dangerous and needed urgent attention.

### **17.081 Enforcement Officers Report**

The Enforcement report was NOTED.

Cllr P Price asked the Clerk to speak to Enforcement regards 8A, and confirm if the gates were now classed as a permanent fixture.

### **17.082 Street Light Structural Report**

It was confirmed via the Internal Auditor that ELA are the company recommended to carry out this report and Cllr P Martin had information from EFDC showing they also used them. Cllr D Hardy proposed carrying out the Structural Report and Cllr P Martin seconded. This was AGREED by Councillors.

Cllr M Drewe queried the work carried out by A & J Lighting with regards to maintenance and this will be added to the September meeting Agenda.

### **17.083 Playground Maintenance / Repairs**

The Clerk had obtained a number of quotations which were NOTED by Councillors.

Cllr P Martin proposed carrying out the Service Maintenance check from FreshAir Fitness. Cllr D Hardy seconded and this was AGREED by Councillors.

After a short discussion it was decided to obtain more quotations for the repair of the fence and other works, and to deal with this at the September meeting.

Cllr M Drewe and Cllr D Hardy will make the fence safe over the Bank Holiday weekend.



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## **17.084Abridge Deli**

Councillors NOTED that a licencing application had been submitted for the Abridge Deli and discussed this along with the wider issues around the premises.

The Clerk will check on how many covers the business is currently licenced for and also the number of tables allowed on the pavement / road.

Councillors felt that the planned alcohol licence would allow the premises to move more towards a wine bar which they felt would bring more noise and disturbance to an area already dealing with parking problems from surrounding businesses. They felt that the hours of the licence were excessive meaning that the general opening hours would change from currently closing at 4pm to closing at midnight. This would cause noise and other issues to the local residents along with more vehicles parking along Willow Tree Close which is already looking at ways of reducing parking.

It was felt that there were already enough licenced premises in the area.

The Clerk was asked to pass these comments on to Cllr B Rolfe who is on the Licencing Committee.

## **17.085Report of the Responsible Financial Officer**

Members NOTED the Bank Reconciliation.

Members NOTED the cheque list. Cllr M Drewe proposed the authorisation of payment of cheques and Cllr D Hardy seconded. This was AGREED by Members and the cheque list was AUTHORISED.

## **17.086Information Exchange and items for the next agenda**

Cllr M Drewe has concern regards the work carried out on the Abridge Village Hall field by the Trustees. This matter will be added to the September Agenda.

Cllr P Martin asked that the Emergency Plan be added to the September Agenda.

Cllr P Price asked that dog fouling on the play areas should be added to the September Agenda.

## **17.087Date of next Meetings 20<sup>th</sup> September, in the Abridge Village Hall.**

Meeting closed at 10.13pm

Signed.....

Date.....