



LAMBOURNE PARISH COUNCIL

www.lambourneparishcouncil.org

Serving the Communities of Abridge & Lambourne End

To Members of the Council

You are hereby summoned to take part in an Ordinary Meeting being held on

Wednesday 10th July 2024 at 7.45pm in the Abridge Village Hall.

Members of the public and press are invited to be present, and the following business will be transacted.

Diane Moggridge
Locum Clerk

5th July 2024

AGENDA

1) APOLOGIES FOR ABSENCE

To receive apologies for absence and vote to accept them.

2) DECLARATIONS OF INTEREST

To make any declarations of interests relating to items on the agenda.

3) PUBLIC CONSULTATION

15 minute slot for members of the public.

4) MINUTES OF THE LAST MEETING

To approve as a correct record the minutes of the Council meeting held on 12th June 2024.

5) CLERKS REPORT

To note the written/verbal report of the last month.

6) PLANNING

EPF/1141/24 <https://eppingforestdcpr.force.com/pr/s/planning-application/a0hTv000000Dlab>
2, Knights Walk, Lambourne, Romford, RM4 1DR

Should there be an application included in the weekly list dated 5th July, this will be considered.

7) SOUTH EPPING PLAN

To discuss the South Epping Master Plan

8) REPORT FROM DISTRICT AND COUNTY COUNCILLORS

To note any report from District or County Councillors.

9) HIGHWAYS REPORT

To consider any new Highway issues and agree what action to take if necessary. To decide on a date for the Parish Highways check.

10) RISK ASSESSMENT

To discuss and agree the risk assessment



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11) COUNCIL WEBSITE AND COUNCILLOR EMAILS

To look at quotes and discuss moving forward with a new compliant website and email addresses

12) ABRIDGE GARDEN CENTRE PAYMENT

To note that the garden centre cheque was returned as they wanted online payment

13) REPORT OF RESPONSIBLE FINANCIAL OFFICER

- a) To authorise payment of invoices listed on RFO Report
- b) To note Bank Reconciliation

14) FIRST QUARTER BALANCE APRIL TO JUNE

To note and agreed the first quarter balance

15) REVIEW OF STANDING ORDERS

To review and agree the Standing Orders.

16) REVIEW OF FINANCIAL REGULATIONS

To review and agree the Financial Regulations.

17) PLAYGROUND UPDATE

To discuss the playground inspection report and discuss councillors completing monthly inspections.

18) TRAFFIC CALMING IN THE PARISH

To discuss ideas for traffic calming on London Road and the rest of the parish and to vote on a way forward.

19) NOTICEBOARD

To look at quotes for a new noticeboard and to discuss if an old one can be repositioned to the Londis site

20) SALT BAG SCHEME

To discuss how the council will organise the distribution of the salt bags

21) CREATING A GROUP WITH OTHER LOCAL PARISH COUNCILS

To discuss and decide if the proposal from Stapleford Parish Council is something Lambourne Councillors wish to be part of.

22) NEW PARISH COUNCILLORS

To consider any new potential Councillors and vote on co-option if appropriate.

23) INFORMATION EXCHANGE

For Councillors to raise any issues to be considered for the next meeting.

24) DATE OF NEXT MEETING

The next Ordinary meeting of the Parish Council will be Wednesday 14th August 2024 – Meeting in the Abridge Village Hall

25) CLOSE OF MEETING