



LAMBOURNE PARISH COUNCIL

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Serving the Communities of Abridge & Lambourne End

LAMBOURNE PARISH COUNCIL

MINUTES

11th May 2023 at 7.15pm

An Annual Parish Council Meeting of the members of Lambourne Parish Council was held on Thursday 11th May 2023 in the Abridge Village Hall.

In attendance: Cllr D Hardy, Cllr L Shreeve, Cllr C Karbaron, Cllr B Knowles, Cllr M Drewe, Cllr H Moore and Cllr D Moggridge

There were no members of the public.

Also In attendance: Tony Carter (Clerk)

Before taking part in the meeting each Councillor signed an Acceptance of office witnessed by the Proper Officer Tony Carter.

Meeting started at 19.15.

23.000 Election of Chairman

Cllr M Drewe proposed Cllr D Hardy to stay as Chairman and Cllr B Knowles seconded. Cllr D Hardy accepted and this was AGREED.

23.001 Apologies for Absence

Cllr P Nash (Holiday).

23.002 Declaration of Interest

None.

23.003 Election of Vice Chairman

Cllr D Hardy proposed Cllr D Moggridge to stay as Vice Chairman and Cllr B Knowles seconded. Cllr D Moggridge accepted and this was AGREED.

23.004 Chairman's Report

Cllr D Hardy gave a report on how the Council had operated over the last 12 months and will email the report to the Clerk.

Cllr C Karbaron entered the meeting at 19.22.

23.005 Representatives for Sub-Committees



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- a) Stapleford Airfield Consultative Committee Abridge – Cllr M Drewe & Cllr D Hardy
Lambourne End – Cllr B Knowles & Cllr L Shreeve
- b) Churchyard Committee: Cllr D Moggridge and Cllr H Moore, Cllr M Drewe.
- c) Epping Forest Countryside Liaison Group – Cllr L Shreeve and Cllr D Moggridge
- d) Epping Forest Local Councils Liaison Committee & Epping Forest Association of Local Councils – Cllr D Hardy, Cllr B Knowles and Clerk
- e) Transport Committee – Cllr H Moore
- f) Abridge Village Hall Trustees – Cllr C Karbaron
- g) Tree Warden Liaison – Cllr D Moggridge and Mr M Carter
- h) Flood Warden – Cllr C Karbaron
- i) Highways - Cllr P Nash and Clerk
- j) Planning/Planning Enforcement – Cllr L Shreeve
- k) Environmental/Landscaping Committee – M Laws, Cllr D Moggridge, Cllr C Karbaron, Cllr M Drewe
- l) Christmas Lights Committee – Cllr D Hardy, Cllr C Karbaron and Cllr M Drewe

23.006 Public Consultation

None.

Cllr L Shreeve entered the meeting at 19.41.

23.007 Minutes of 19th April 2023 meeting.

The minutes of the 19th April 2023 were AGREED as a true record.

23.008 Clerk Report

The Clerk read out the Clerks Report and it was NOTED.

23.009 Annual Governance Statement 2022/2023

This was read out and AGREED with the Chairman and Clerk signing.

23.010 Accounting Statements 2022/23

This was read through by the Chairman, AGREED, and signed by the Chairman and the Clerk.

23.011 Planning

None.

23.012 Correspondence

None.

23.013 Report from District and County Councillors

None.

22.014 Highways Report

Noted that some work on pot holes and road surfacing has started in the area.



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23.015 Council Insurance

It was AGREED that the Zurich Municipal would be accepted and cheque sent for renewal.

23.016 Grass Cutting in the Parish

It was NOTED that there were some issues with the grass cutting on the Abridge Village Hall field.

23.017 Post Installation Inspection Report

The report was NOTED including the mention of an issue on the swing chains that needs addressing. Cllr P Nash will be asked to speak to Redlynch to deal with this matter.

23.018 Annual Playground Inspection Reports

The report for Abridge Pancroft was NOTED.

The report for Village Hall Field was NOTED and discussed.

The Clerk advised that as the wood on the Multi Play unit had been flagged as something for immediate attention and the risk rating increased, that this should be closed.

The unit will be enclosed by Harris fencing with signs saying that it is condemned. Signs will also be added to the Notice Boards and Facebook. This will be carried out on Saturday 13th May at 9.00. This will be looked at and added to the June agenda.

There are a number of other issues with the playground which need to be looked at including the fitness equipment and these will be discussed at the June meeting.

23.019 Report of Responsible Financial Officer

Cheques presented and AGREED. Cheque 101121 to Redlynch will be signed but held by the Clerk until Cllr P Nash confirms a satisfactory outcome to the issue with the new Swing Set.

The Bank Reconciliation was not available due to Bank Holidays.

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| 101113 | Chigwell Riding Trust | 50.00 |
| 101114 | Lambourne End Outdoor Centre | 50.00 |
| 101115 | Michelle Laws (Planting out Planters) | 86.82 |
| 101116 | A & J Lighting (Street Light Maintenance) | 49.20 |
| 101117 | TBS Hygiene (Dog Bins) | 146.16 |
| 101118 | Pinnacle Housing (Grass Cutting) | 800.01 |
| 101119 | G B Sports & Leisure (Annual Reports X 2 & Post Installation Report) | 1,071.00 |
| 101120 | Zurich Municipal (Council Insurance) | 770.34 |
| 101121 | Red Lynch Installations Ltd (New Swing Set) | 5,160.00 |
| 101122 | A Carter (2 x Monthly top up, Stamps, 10 x Google Storage, 8 x HP Ink) | 90.87 |
| | 1st June 2023 Payment of £580.00 to A. Carter | 580.00 |



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23.020 Information Exchange

Cllr H Moore mentioned that the tree at the Evangelical Church had died and asked about a donation for them to replace it.

Cllr D Moggridge mentioned that the Dog Training at the top of New Farm Drive was still going ahead and residents were being advised to contact EFDC with any complaints.

Cllr D Moggridge asked about the appeal to the footpath that goes from the top of New Farm Drive to the Church and whether it had been heard. The Clerk will investigate.

Cllr M Drewe mentioned that the rubbish bin outside the Lambourne End Parish Rooms was not being emptied regularly and was overflowing with rubbish. Cllrs Drewe and Shreeve have both been chasing EFDC over this along with other residents but it has not been emptied for at least five weeks.

Cllr M Drewe raised concerns about the work and units that are now on the field along the Ongar Road. Councillors asked the Clerk to report this to EFDC Enforcement.

Cllr D Hardy mentioned that the Council would like to move the ownership of the three pieces of equipment at the Pancroft Ring playground to EFDC control. The Clerk will speak to EFDC about this.

23.021 Date of next Meeting

The next meeting will be held on Wednesday 14th June 2023 in the Abridge Village Hall.

22.022 Close of Meeting

The meeting closed at 21.05pm.

Signed.....

Date.....