



LAMBOURNE PARISH COUNCIL

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Serving the Communities of Abridge & Lambourne End

LAMBOURNE PARISH COUNCIL

MINUTES

19th April 2023 at 7.45pm

An Ordinary Meeting of the members of Lambourne Parish Council was held
On Wednesday 19th April in the Lambourne End Parish Rooms.

In attendance: Cllr D Hardy, Cllr L Shreeve, Cllr C Karbaron, Cllr B Knowles, Cllr P Nash, Cllr M Drewe & Cllr H Moore.

There were 15 members of the public including Rev. Roger Gayler..

Also In attendance: Tony Carter (Clerk)

Meeting started at 7.45pm

22.286 Apologies for Absence

Cllr H Martin (Illness), Cllr D Moggridge (Holiday).

22.287 Declaration of Interest

None.

22.288 Public Consultation

Rev. Roger Gayler outlined the programme of events for over the Coronation Weekend. The Charity Car Wash on the Monday need volunteers to wash cars.

There were 14 residents, mainly from London Road Abridge, that wanted to talk about their concerns for the application for a Lawful Development Certificate at 140 London Road.

The Clerk spoke and explained how a Lawful development Certificate works and how this was different to a planning application for works.

Residents spoke about how any event that had ever been put on at the property had been private events for the owners family and friends. The quad biking that had taken place had been the owner's children and friends and it had always caused a disturbance.

The Chairman said that Councillors would talk about this in a Private Session but said that residents had to put in their comments about the application to EFDC by 26th April.

22.289 Minutes of 15th March 2023 meeting.

The minutes of 15th March 2023 were AGREED as a true record.



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22.290 Clerk Report

The Clerk read out the Clerks Report and it was NOTED.

22.291 Planning

<p><u>EPF/0013/23 - Farm House, New Farm Drive, Lambourne, Romford, RM4 1BU</u></p> <p>Proposal: Grade II Listed Building application for a proposed single Storey extension and replacement of two C20th Conservatories with associated internal and external alterations.</p>	<p>The COUNCIL has NO OBJECTION to this planning application.</p>
<p><u>EPF/0012/23 - Farm House, New Farm Drive, Lambourne, Romford, RM4 1BU</u></p> <p>Proposal: Single Storey Extension and replacement of two C20th Conservatories with associated internal and external alterations.</p>	<p>The COUNCIL has NO OBJECTION to this planning application.</p>
<p><u>EPF/0436/23 - Shish Meze, Market Place, Lambourne, Romford, RM4 1UA</u></p> <p>Proposal: Replacement extract ventilation to rear roof.</p>	<p>The COUNCIL has NO OBJECTION to this planning application.</p>
<p><u>EPF/0437/23 - Shish Meze, Market Place, Lambourne, Romford, RM4 1UA</u></p> <p>Proposal: Grade II listed building application for replacement extract ventilation to rear roof</p>	<p>The COUNCIL has NO OBJECTION to this planning application.</p>

22.292 Report from District and County Councillors

None.

22.293 Correspondence

Three emails with regards to the application at 140 London Road, 1 email regards the Dog Training and the TBS Hygiene letter regards a price increase that was signed by the Chairman.

22.294 Highways Report

Noted that some work on pot holes and road surfacing has started in the area.

22.295 Donations In Memory of Cllr B Rolfe

It was AGREED that The Riding Trust & Lambourne Outdoor Centre would be sent £50.00 each.



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22.296 Parish AGM

The Clerk has started contacting local Organisations as normal and an article in Link Up for the April and May issues.

22.297 Playground Update

Cllr P Nash confirmed that Redlynch would replace the 4 Bay Swing on 20th April.

22.298 Incident on the Abridge Village Field

There was a discussion about the incident on the Abridge Village Hall field where a member of staff from Pinnacle tried to remove a trailer from the edge of the field.

It was discussed along with the email from Pinnacle confirming that the member of staff had been spoken to and apologised. It was said that he thought that he was moving something not wanted but has been told this was wrong and that no item should ever be taken from the field.

It was AGREED that the Council felt that the incident had been dealt with and the contract could carry on. It was said that the Trustees may not be comfortable with Pinnacle having a key to the field and would be discussing the matter at the next meeting.

There was also a discussion about what financial risk there was to the Council if something goes wrong with contractors working for it. The Clerk suggested that if there was ultimately a risk to the Parish Council he would like the PC to consider cancelling the grass cutting contract and letting the Abridge Village Hall and Church ask for a grant to cover the cost while running the contracts themselves.

The Clerk will ask for full liability certificates from Pinnacle and keep these on file and updated.

Grass cutting will be added to the next agenda.

22.299 Parish Council Insurance

The Clerk confirmed that the Council were in the last year of a LPA with Zurich Insurance. The amount will be £770.34 to cover up to 1st June 2024.

The Clerk will confirm that the cover is sufficient and add the cheque to the May Cheque Report.

22.300 23/24 Meeting Dates

These were NOTED and it was AGREED these would be the dates of the Council meetings.

22.301 Parish Council Elections

The Clerk confirmed that as only eight nominations had been received by EFDC it would be an uncontested election.

22.302 Playground Annual Inspection

It was decided that GB Leisure would be booked to carry out both the Annual Inspections and the Post Installation Inspection. The Post Installation Inspection should be at the earliest possible date.



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22.303 Report of Responsible Financial Officer

Cheques presented and AGREED other than cheque number 101110 as it was pointed out that the Clerk's salary increase had not been formalised from when it was added to the Budget and Precept in October 2022. Councillors will look at this and have a meeting with the Clerk.

The two cheques 101113 and 101114 agreed in minute 22.295 were not actually written out. This was an oversight of the Clerk who at this point was not feeling very well.

These cheques will be issued at the May meeting.

The Bank Reconciliation was NOTED.

<i>Chq No</i>	<i>Details</i>	<i>Amount</i>
101105	A & J Lighting (Street light maintenance & Callout to Pan/M.Boy)	145.20
101106	TBS Hygiene (Emptying dog bins)	180.96
101107	Cheque damaged	
101108	EALC (EALC/NALC fees).	516.20
101109	Aylesford Electrical (Santa Light)	1,201.02
101110	A Carter (Pay increase difference from 1st April & £13 office Top-up) (Cancelled)	54.50
101111	N Power	30.89
101112	Pinnacle Housing (Grass Cutting)	800.01
101113	Chigwell Riding Trust	50.00
101114	Lambourne End Outdoor Centre	50.00
	1st May 2023 Payment of £580.00 to A. Carter	580.00
	Total Expenditure 19th April 2023 and 1st May 2023	3,608.78

22.304 Information Exchange

It was mentioned that the Blue Boar was under new management and would be opening soon as the New Boar.

Cllr D Hardy mentioned that there had been some changes at the forest where the Christmas Tree has been purchased for the last few years. It may mean that a tree needs to be sourced elsewhere and Councillors were asked to look for alternative places.

22.305 Private Session

There was a Private Session where Councillors discussed 140 London Road and AGREED to put a letter in to EFDC. This will be sent to the Clerk to forward on to EFDC by 26th April.



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22.306 Date of next Meeting

The next meeting will be held on Wednesday 10th May 2023 in the Abridge Village Hall. The Annual AGM will be held at 7.00 pm with the May meeting starting afterwards at approx.. 7.45 pm.

22.307 Close of Meeting

The meeting closed at 21.35pm.

Signed.....

Date.....