



LAMBOURNE PARISH COUNCIL

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Serving the Communities of Albridge & Lambourne End

LAMBOURNE PARISH COUNCIL

MINUTES

19th October 2023 at 7.45pm

An Ordinary Meeting of the members of Lambourne Parish Council was held
On Thursday 19th October 2023 in the Lambourne End Parish Rooms.

In attendance: Cllr D Hardy, Cllr B Knowles, Cllr M Drewe, Cllr C Karbaron & Cllr L Shreeve.

There was two members of the public. The District and County Councillors were present.
The Clerk was present.

Meeting started at 7.45pm

23.121 Apologies for Absence

Cllr D Moggridge (Holiday) and Cllr H Moore (Another engagement).

23.122 Declaration of Interest

None

23.123 Public Consultation

A resident of Manor Road mentioned that the footpath that runs along the side of Gallmans End Farm is overgrown and virtually unpassable. There was a discussion as to whether the obstruction was being called by trees/bushes that were on public or private land.

The Clerk will report this to Essex Highways.

The pothole by St John's Farm on Hoe Lane was also mentioned.

The second member of the public was Martin Frankfurt who attended as London Road speed and safety was on the agenda.

23.124 Minutes of 13th September 2023 meeting.

The minutes of 13th September 2023 were AGREED as a true record.

23.125 Clerk Report

The Clerk Report was read out and NOTED.



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23.126 Planning

<p>EPF/2030/23 - 1, White Hall, Lambourne, Romford, RM4 1UA</p> <p>Proposal: TPO/EPF/18/84 T1: Lime - Crown reduce, as specified.</p>	<p>The COUNCIL has NO OBJECTION to this planning application.</p>
<p>EPF/1959/23 - 67, Fancy Free, Hoe Lane, Lambourne, Romford, RM4 1AU</p> <p>Proposal: Single-storey flat-roof rear extension at ground floor, set in from the existing structure, to contain workshop and w.c. Simultaneous application also submitted for roof works.</p>	<p>The COUNCIL has NO OBJECTION to this planning application.</p>
<p><u>EPF/1652/23 - Grove House 64 Ongar Road, Lambourne, Romford, RM4 1UJ</u></p> <p>Proposal: 2 Conservation style rooflights in the northwest elevation to an outbuilding used as a home office.</p>	<p>The COUNCIL has NO OBJECTION to this planning application while confirming the use of Conservation style rooflights.</p>

23.127 London Road Safety

There was a discussion about what should be applied for through the Local Highways Panel.

Cllr J McIvor agreed to work towards a speed camera and agreed that getting average speeds at different times was good evidence.

Speedwatch will do this for LPC once details of where they should be done is provided.

The LHP has a budget £300,000 to look at all schemes that are submitted and a speed camera will cost approx.. £120,000.

Placing signs in houses along the road was mentioned.

23.128 Report from District and County Councillors

District Cllr McCann gave a report:

The main topic of concern from local residents to him has been Bliss Heights with noise complaints etc. The owner seems to have reverted to temporary licences and calling events a family event. There is also the issue of the removal of waste that has not been dealt with and the Environmental Health are taking the lead on this.

Other issues have been the smell that seems to be in the village at times and the pothole on London Road.



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County Cllr McIvor gave a report:

Asked for feedback from anybody that was on GP or special care packages withing the area. It is something he is working on within Essex CC and it would help to have first hand experiences.

RideLondon, The figure that Essex gets financially from the RideLondon organisers was £1.75m which is spread mainly in Active Essex. Over 85,000 people have benefitted with grants going to local clubs and groups. The event has been renewed for a further three year

23.129 Correspondence

The letter from EAAH asking for a grant was NOTED.

The letter from a resident concerning the Clerk's mental health was NOTED.

This will be dealt with by Councillors.

23.130 Highways Report

No report.

23.131 New Parish Councillors

The position has been mentioned to the Lambourne End resident that was present.

Councillors will talk to local people and see if they can find people that may be interested in becoming a Councillor.

23.132 Multi Play Safety Inspection Quote

The Clerk has instructed Playfix to carry out this contract and is still awaiting a start date. This will be chased by the Clerk.

23.133 Confirmation of Clerks Pay and Back Pay

Further to a meeting of the newly formed Personnel committee with the Clerk, a new salary has been agreed, subject to Council approval. This will be back dated to 1st April 2023 and paid on the first of the month on PAYE from 1st November 2023. The Clerk confirmed that the LPC had been registered for PAYE purposes.

This was AGREED by Councillors and the cheque for back pay will be issued in the Cheque Run of this meeting.

23.134 23/24 Budget Review

The Clerk has provided a Budget Review of 23/24 to help with calculations for the required Precept figure covering 2024/2025. This was NOTED and Councillors will consider figures to be discussed at the November meeting.

23.135 First Quarter Budget Review

This was AGREED by Cllr C Karbaron. Cllr B Knowles will take this responsibility on as of now.



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23.136 CILCA Training Confirmation

The Clerk had looked into the entry requirements and details of the CILCA qualification. These details were sent to Councillors and NOTED.

It was AGREED that the Clerk could carry out the seven remaining EALC courses to be needed to qualify for entry.

23.137 Grant Review

The Grant Review was NOTED by Councillors. It was AGREED to keep the grants at the same level for 24/25. There will be a discussion with the Church about updating the Open Spaces Agreement..

23.138 Christmas Lights

There is a need to purchase 100 bulbs to decorate the Abridge Village Hall and Doctors Surgery. This was AGREED and the cheque is on the Cheque Run of this meeting.

23.139 Playground Signage

This will be held over to the November meeting as when carrying out the Playground course at EALC the instructor offered template to what should be said.

23.140 Clerk Back Up with Council

The Clerk will look at collating all information that maybe needed carry on Council business if he was incapacitated in any way.

23.141 Report of Responsible Officer

The Bank Reconciliation was NOTED.
The cheque Report was NOTED and AGREED.

101149	A & J Lighting (Street Lights)	49.20
101150	Pinnacle Housing (Grass Cutting)	240.00
101151	TBS Hygiene (Dog Bins)	190.32
101152	Aylesford Electrical Services (Extra Christmas Lights).	465.60
101153	Essex & Herts Air Ambulance (Grant).	800.00
101154	TEEC Ltd (Hosting of the website).	157.56
101155	EFDC (Play in the Park).	980.00
101156	N Power Commercial Gas (Electricity on Festive lights account).	54.38
101157	Imperative Training Ltd (Defrib pads X 3)	261.00
101158	A Carter	825.24
	1st November 2023 Payment of £795.04 to A.Carter	795.04
	Total Expenditure 19th October and 1st November 2023	4,818.34



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23.142 Information Exchange or items for next meeting

Councillors did not have any information to exchange.

23.143 Date of next Meeting

The next meeting will be held on Wednesday 15th November 2023 in the Abridge Village Hall.

23.144 Close of Meeting

The meeting closed at 21.43pm.

Signed.....

Date.....